

# School District No. 69 (Qualicum)



## REGULAR BOARD MEETING MINUTES

TUESDAY, DECEMBER 13, 2016

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

### ATTENDEES

#### Trustees

Eve Flynn	Chairperson
Jacob Gair	Vice Chairperson
Julie Austin	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

#### Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent
Ryan Hung	Assistant Secretary Treasurer
Chris Dempster	General Manager of Operations
Jane Reynolds	Vice-Principal (Ballenas Secondary) Qualicum District Principals & Vice Principals Association (QDPVPA)
Karin Hergt	Executive Assistant (Recording Secretary)

#### Education Partners

Mount Arrowsmith Teachers' Association (MATA)  
District Parents Advisory Council (DPAC)

#### 1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:03 p.m.

#### 2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

#### 3. ADOPTION OF THE AGENDA

##### 16-133R

*Moved* Trustee Gair      *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

## 2. APPROVAL OF THE CONSENT AGENDA

- a. Adoption of Regular Board Meeting Minutes: November 22, 2016
- b. Ratification of In Camera Meeting Minutes: November 15, 2016
- c. Ratification of Special In Camera Meeting Minutes: November 22, 2016
- d. Final approval for an International Student Field Trip to the East Coast (Ottawa, Montreal, Toronto and New York) from March 12-23, 2017
- e. Approval in Principle for an International Student Field Trip to Seattle, WA from March 13-15, 2017
- f. Ministry of Education News Releases
  - Province expands investments in school district apprenticeship program
  - Teachers get extra year to test, refine new curriculum for grades 10 to 12
  - BC and Spain partner to support bilingual education
  - Session teaches BC teachers coding skills that will help students succeed
  - BC students are world leaders in reading, science and math
- g. Reports from Board Representatives to Outside Organizations
  - Indigenous Education Advisory Committee– *Trustee Young*
  - Curriculum Implementation Advisory Committee – *Trustee Gair*
- h. Status of Action Items - December 2016

### 16-134R

*Moved* Trustee Gair *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of December 13, 2016, as presented.

CARRIED UNANIMOUSLY

## 5. DELEGATIONS AND PRESENTATIONS

### a. FreshGrade/Scholantis Presentation

Teachers Sarah Hung and Janice Proctor, provided an overview of the FreshGrade and Scholantis Programs which are being explored to share student learning with parents and to use as assessment for teachers. Students then shared portions of their on-line portfolios created in each of the programs.

## 6. BUSINESS ARISING FROM THE MINUTES

None

## 7. TRUSTEE HIGHLIGHTS

### Trustee Austin

- Congratulations to all the teachers, parents, staff, and students for their hard work in creating the many Christmas concerts/plays being presented in the District.

### Trustee Young

- Acknowledged the variety of Christmas performances being presented by schools and thanked everyone for all the extra work they put in at this time of year. She encouraged people to attend at least one of the schools' performances.
- Congratulated Lasqueti Island on its' Community of the Year' award from Clean Energy BC (the province's private power industry association) for the False Bay School solar project.
- Announced that PASS/Woodwinds was having its Christmas luncheon on Wednesday, December 14th.
- False Bay School is presenting Annie on Thursday, December 15<sup>th</sup>.

**Trustee Gair**

- Expressed his regret on having to miss all of the Christmas performances due to his own school exams and papers to be written. He did have the opportunity to purchase the Christmas oranges to be delivered to District sites from the Board.

**Trustee Kurland**

- Stated that he was anticipating attending the Bowser Elementary School students' performance of *A Bowser Carol* on Thursday, December 15<sup>th</sup>.

**Trustee Flynn**

- Reported that parents were lined up 1.5 hours early for the Nanoose Bay Elementary student performance being held that evening.
- Advised that Nanoose Bay Elementary School offered an 8-week Exploratory/Discover Cooking class for the first time this term, which was held at Nanoose Place. The class took place during the senior's pickle ball league time and students decided to invite the players for a late lunch at the end of the 8-week program. The lunch was well-received by the players who will be presenting the students with a letter of thanks. This was a great opportunity for student connections with other community members for a full spectrum learning experience.

**8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Norberta Heinrichs, President, commented on the following:

- Extended wishes to the Board for a restful, healthy and happy break.
- Acknowledged that teachers' work hard to bring celebratory experiences to the children in the school community, noting that it does add to their workload. She expressed wishes to her colleagues for a well-deserved break from the many initiatives in which they are involved throughout the school year.
- Expressed concern over the pace of implementing the revised curriculum, particularly in the area of assessment, and the pressure on teachers to use tools that have been supported by the district without a commitment of in-service.
- Referred to changes to the examination schedules in the secondary schools and requested that teachers be consulted and given opportunities to outline foreseeable issues and look at all available resources to support this change and mitigate the issues.
- Stated a desire for the return of the local teachers' collective agreement language restored by the Supreme Court of Canada and for senior administration to begin discussions to bring relevancy into the review of the restored language, to facilitate future discussions, and implementation plans.

**9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)**

No Report

**10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

No Report

**11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD**

None

**12. ACTION ITEMS****a. Meadowood Property Update**

Secretary Treasurer Amos referred to the briefing note provided in the agenda package regarding the process of disposing of property, which included the submissions received regarding suggestion for use of the property. He then asked the Board to confirm that the property is no longer required for future educational purposes, noting that the Board would first require Ministry approval in order to dispose of the property at which point the Board would decide whether or not to act pending that approval.

**16-135R**

*Moved* Trustee Kurland *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) confirm that Lot A, Block 359, Newcastle District, Plan VIP73141 (known as the Meadowood/Galvin property) will not be required for future educational purposes by the Board of Education.

CARRIED UNANIMOUSLY

**16-136R**

*Moved* Trustee Young *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) seek approval from the Ministry of Education to proceed with the disposition of Lot A, Block 359, Newcastle District, Plan VIP73141 (known as the Meadowood/Galvin property).

CARRIED UNANIMOUSLY

**13. INFORMATION ITEMS****a. Educational Programs Update**

Assistant Superintendent Wilson reported on the following district initiatives and events:

- Appreciation for the presentation by Sarah Hung and Janice Proctor to share what communicating student learning will look like in the future.
- A meeting was held last week to create the policy and administrative procedure for communicating student learning and determine what the report card template needs to look like for this year. The District has chosen to create a ratified committee on evaluation and reporting and also give those who are not part of the committee the opportunity to provide input.
- One concern is to ensure student voice in core competencies. Those discussions are better housed at the school level to determine what conversations they are having with their staff
- High school staff are working on the drafts of their 10-12 exams schedule. She noted that exam week has also always included instructional time.
- Appreciation for all the work teachers, administrators and parents undertake to present all the events at schools at this time of year.
- Acknowledgement to the District Parent Advisory Council on hosting a presentation on Drug Education and Fentanyl.
- Paper Bag Project, a joint initiative involving the school district, Oceanside RCMP, ICBC, and BC Liquor Stores. Students in Grades 5, 6 and 7 have decorated paper liquor bottle bags with holiday-themed designs with 'anti-drinking and driving' or 'get-home safe' statements. Over 800 bags were decorated and will be used in local government liquor stores.

**b. Education Planning Update**

Superintendent Koop reported on the following:

- Work is being done in conjunction with the BC Public School Employers' Association (BCPSEA) to determine the process at the local level regarding the November 10<sup>th</sup> Supreme Court of Canada ruling. However, the message is clear that the provincial parties will continue their discussions and school districts should wait for instructions from BCPSEA or the Ministry of Education that come as a result of those discussions with the BC Teachers' Federation. It is anticipated that some direction will be provided by the end of the week as to how districts can move forward at the local level.
- School administrators have been involved in a number of learning opportunities and senior staff heard presentations from three administrators about their learning. The first presentation outlined ways our schools can be more inclusive and work with the most current and contemporary language in the area of sexual orientation and gender identity to ensure staff are communicating in ways that make sense with those they work with. The second presentation was about the use of technology to support the work of Violence Risk Threat Assessment Protocols in order to assess more clearly how critical a threat might be. Knowing the District's leaders of learners are also learning and leading others by sharing their learning is something the District needs to model and staff continue to work hard to ensure staff are doing the best with the knowledge they have.

**14. CORRESPONDENCE ATTACHED**

- a. Letter presented to Minister of Education on November 23
- b. Response from Minister re SD69 Recommendations to the Select Standing Committee on Finance and Government Services
- c. Letter to BC Liberal Party President of the Provincial Executive Board
- d. Letter to Minister Bernier requesting By-Election

**15. POLICY**

- a. **Board Policy 7001: *Student Discipline (previously Policy #7000)***

**16-137R**

*Moved* Trustee Flynn *Seconded* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) approve third and final reading of Board Policy 7001: *Student Discipline* and its attendant Administrative Procedure, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

- b. **Board Policy 7165: *Substance Use (Students)***

**16-138R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve third and final reading of Board Policy 7165: *Substance Use (Students)* and its attendant Administrative Procedure, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

- c. **Board Policy 8007: *Towards a Scent Considerate School/Workplace Environment (Previously Titled: Use of Scented Products)***

**16-139R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve third and final reading of Board Policy 8007: *Towards a Scent Considerate School/Workplace Environment* and its attendant Administrative Procedure, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

d. **Board Policy 7140: *Reporting of Child Abuse and Neglect***

**16-140R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 7140: *Reporting of Child Abuse and Neglect* and its attendant Administrative Procedure, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

e. **Administrative Procedure – *Copyright***

*(Previously Board Policy 5085)*

**16-141R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure - *Copyright*, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

f. **Administrative Procedure – *Fundraising in Schools***

*(Previously Board Policy 5040)*

**16-142R**

*Moved* Trustee Flynn *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure - *Fundraising in Schools*, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

g. **Administrative Procedure – *Animals in Schools***

*(Previously Board Policy 5060)*

**16-143R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure - *Animals in Schools*, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

h. **Administrative Procedure – *Physical and Health Education Curriculum Provisions for Alternate Delivery of Instruction***

*(Previously Board Policy 5095)*

**16-144R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure - *Physical and Health Education Curriculum Provisions for Alternate Delivery of Instruction*, at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

**i. Board Policy 5010: Communicating Student Learning** (*previously titled District Assessment*)

**16-145R**

*Moved* Trustee Flynn *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of Board Policy 5010: *Communicating Student Learning* and its attendant Administrative Procedure at its Regular Board Meeting of December 13, 2016.

CARRIED UNANIMOUSLY

Chair Flynn also served notice that she will be bringing the policy forward for second and third reading at the January 24<sup>th</sup> Regular Board Meeting to meet ministry deadline of January 31.

**j. Rescinding of Policies**

**16-146R**

*Moved* Trustee Flynn *Seconded* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) rescind the following Board Policies at its Regular Board Meeting of December 13, 2016:

- 7001: *Code of Conduct (Student)*  
[**Note:** 7000 – *Student Discipline* has been renumbered as 7001]
- 7003: *Student Dress Code*
- 7020: *Bomb Threats*
- 7023: *Students Who May Pose Risk to Self or Others*
- 7024: *Supervision of Students*
- 7035: *Questioning of Students by Law Enforcement Authorities*
- 7040: *Student Locker Searches*
- 7162: *Violence-Intimidation Protection of Workers and Students*
- 7164: *Bullying-Intimidation, Discrimination and Harassment*
- 7166: *Multiculturalism*

CARRIED UNANIMOUSLY

**k. Renumbering of Policies**

**16-147R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) renumber the following Board Policies and Administrative Procedures at its Regular Board Meeting of December 13, 2016:

CURRENT	NEW	
3030	3003	Framework for Enhancing Student Learning
3040	3004	School Closure, Consolidation or Reconfiguration
3040A	3004A	School Closure, Consolidation or Reconfiguration Administrative Procedure
4004	4002	Purchasing and Disposal of Supplies and Equipment
4004A	4002A	Purchasing and Disposal of Supplies and Equipment Administrative Procedure
4005	4003	New/Repurposed Facilities
4005A	4003A	New/Repurposed Facilities – Administrative Procedure
4014	4004	Video Monitoring
4014A	4004A	Video Monitoring – Administrative Procedure
4046	4005	Financial Reporting
4046A	4005A	Financial Reporting – Administrative Procedure
4055	4006	Teacherages
4090	4007	School Bus Disposal
4096	4008	School Generated Funds
4096A	4008A	School Generated Funds – Administrative Procedure
4100	4009	Sustainable Practices
4100A	4009A	Sustainable Practices – Administrative Procedure
7165	7002	Substance Use
7165A	7002A	Substance Use – Administrative Procedure

CARRIED UNANIMOUSLY

**16. TRUSTEE ITEMS**

None

**17. NEW OR UNFINISHED BUSINESS**

None

**18. PUBLIC QUESTION PERIOD**

None

**19. ADJOURNMENT**

Trustee Gair moved to adjourn the meeting at 8:21 p.m.

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CHAIRPERSON

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SECRETARY TREASURER